

M/s _____ Manning Agent License No. _____

Details of Seamen Discharged / Released from Ships From _____ TO _____

S.No.	Name	SSB.No.	Vessel Name	Flag	Date of Discharge	Port of Discharge	Reason of Discharge		Date repatriated to Pakistan	Wages, Dues of Seaman paid / unpaid or Balance of wages amount to be paid	Seaman Claims if any against Master/Owner/ Agent	Master/Owner/Agent claims if any against seaman	Remarks
							Completion of Voyage	Disciplinary Grounds / any other					
1	2	3	4	5	6	7	8		9	10	11	12	13

Enclosed:

- 1 Copy of SSB exhibiting voyage attested by Master of the vessel
- 2 Copy of Account of Wages issued by Master on discharge.
- 3 Copy of Passport Exhibiting Immigration Exit and Entry Stamps.
- 4 A certificate of discharge / release in respect of the voyage of all claims / dues mutually agreed signed by the Manning Agent and the seaman.
- 5 Detail of seaman / claims / dues / complaint if any against Master / Owner / Manning Agent OR Master / Owner / Agent claims / dues / Complaint if any against seaman.
- 6 Pay order of Fee for discharge of above seamen Rs. _____ @ Rs.300 per seaman.

Manning Agent Name /Signature
Stamp

M/s _____ Manning Agent License No. _____

Details of Seamen Engaged / Supplied on Ships From _____ To _____

S.No.	Date	Name	SSB No.	Rank	Vessel Name	Vessel Flag	I.M.O No.	Net Tonnage	Gross Tonnage	Date of Departure Exit	Date of Joining Vessel	Port of Joining Vessel	Owners / Principals	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15

Enclosed:

- 1 Copy of SSB
- 2 Copy of SID
- 3 Copy of Seafarers Employment Agreement (SEA)
- 4 Copy of Passport
- 5 Copy of Ticket
- 6 Copy of Manning Agent License
- 7 Copy of Ship Owners / Principals Registration with DG P&S Wing.
- 8 Government Bond from No.4
- 9 Pay order of Fee for engagement of above seamen Rs. _____ @ Rs.200 per seaman

Manning Agent Name /Signature
Stamp